

Procedure for issuance of duplicate Bond Certificate : –

Duly discharged original bond certificate/letter of allotment is to be surrendered for getting the redemption proceeds. In case, the original bond certificate/Letter of allotment is lost/misplaced, duplicate bond certificate is issued to the bondholders on submission of the following documents:-

- Duly notarised indemnity bond and affidavit on stamp paper of requisite value alongwith the notarial stamp. All the pages should be signed by all the bondholders. Both the documents should be duly witnessed and notarised.
- Duly filled in Discharged Format.
- Duly filled in Letter of consent.
- A Public notice is to be published notifying the loss/misplacement of bonds and the cost of publishing is to be borne by the bondholder. The cost would be intimated on receipt of the request for issuance of duplicate bonds.
- Copy of Pan card & address proof.

Bondholders who have not encashed the interest warrant may send the original interest warrants for issue of fresh interest warrant. In the absence of original warrants, indemnity bond and affidavit in the given format may be submitted for getting the interest payment.