COURSE ANNOUNCEMENTS

HUDCO’s HUMAN SETTLEMENT MANAGEMENT INSTITUTE

Training Programme on

*Finance for Non-Finance Executives: Essential of accounting/budgeting, taxation and audit etc.*

DATE: 15th - 17th Oct, 2019
PLACE: New Delhi

**BACKGROUND**

The Finance for non-finance programme enables professionals, especially from functional areas other than finance such as administration, human resource, research and development, production, procurement, to gain an extensive working knowledge of critical financial principles in an easy-to-follow manner, enabling them to make critical business decisions involving cost savings, budgets, new projects decisions, growth strategies and so on. Participants are able to understand and analyse financial statements as well as grasp the basic fundamentals of finance and accounting.

**PARTICIPANTS**

This programme is designed for all types of executives in non-financial positions who need to improve their financial skills in order to make critical business decisions involving cost savings, budgets, new projects, growth strategies, GST related works etc. This course can also potentially benefit entrepreneurs who are required to make daily business decisions regarding their companies. The programme is also appropriate for self-employed professionals such as lawyers, medical practitioners, and non-financial managers across different industries, both for finance and non finance executives of CPSUs/ Banks/ NBFCs/ Insurance companies and other organisations.

**VENUE:**

Human Settlement Management Institute (HSMI)
HUDCO Bhawan, Lodhi Road,
New Delhi - 110 003
Tel: 011-24308608
011-24367834,
Smt. Neena Jain, JGM(F)/Faculty
Mob. 9212482314
**PROGRAMME OBJECTIVES**

This programme aims to meet the requirements of Non Finance Executives who would like to be well versed with the introductory nuances of finance in different functional areas. Deciphering financial concepts and developing the ability to see the business implications of numbers is a key outcome of this programme, which aims to help participants:

- To Understand financial terms and analyzing Financial statement- Profit & Loss A/c, Balance Sheet, Cash flow statement, interpreting ratios and its messages towards firms performance and financial position and different aspects of Audit
- Basic finance wits such as present value and time value of money and other tools to take the day to day finance decision for both personal and official use
- To understand about the budgeting, capital and revenue expenditure, working capital and its importance and pricing related decision.
- To understand the basic concept of GST and Taxation
- To understand the Financial Market and investment decision

**COURSE CONTENT**

The major topics to be discussed in the training programme are as follow:

- Elements of Financial Statement and its analysis
- Management of Working Capital
- Cost concept and its application in Decision Making
- Budget and budgetary Controls
- Concept of GST and Taxation
- Financial Market & Investment decision
- Capital budgeting Investment Appraisal

**FEES DETAILS**

Rs. 7,552/- (Rupees only) per participant (inclusive of GST @18%) for non-residential participants including lunch, tea, course materials & kit, etc.

Rs. 12,272/- (Rupees only) per participant (inclusive of GST @18%) for residential participants including lodging, boarding, reading materials etc. on single occupancy basis.

**HOW TO APPLY**

Nomination form for registration is appended. This form duly filled in and signed by the sponsoring organization along with NEFT/RTGS/IMPS Transaction No in favour of “HOUSING AND URBAN DEVELOPMENT CORPORATION LTD” payable at New Delhi, A/c No 91443050000017, IFSC: SYNB0009144, Syndicate Bank, may be forwarded to the address given below.

Executive Director (Training)
HUMAN SETTLEMENT MANAGEMENT INSTITUTE
HUDCO House, Lodhi Road, New Delhi- 110003
Fax No: 011-24365292
GSTN: 07AAACH0632A3ZD
Email: edthsmi2013@gmail.com, hsmi.finance@gmail.com
* Kindly quote your GSTN to enable HSMI to raise an Invoice.

**ABOUT HUDCO’s HSMI**

HUDCO, a Public Sector Enterprise of Government of India under the administrative Ministry of Housing & Urban Affairs, finances the housing & infrastructure projects in the country. HSMI is the research and training department of HUDCO, to provide training support for professionals and a forum for interaction of administrators, professionals, researchers and others engaged with the issues of human settlement development. HUDCO’s HSMI is recognized as a leading research and training institution in the housing and urban development sector and is involved with capacity building both at the regional and national level for more than 30 years. It has been designated as a national resource centre for giving technical inputs in the policies and programmes pertaining to housing and urban development of the Ministry.
HUDCO’s HSMI (NOMINATION)
(Please type or fill in block letters)

Training Programme on Finance for Non-Finance Executives: Essential accounting/budgeting, taxation and audit etc. (15th-17th October, 2019)

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Tel(s):

Email & Fax:

Participant’s Correspondence Address:

Name of Sponsoring Authority:

Organisation’s Name & Address:

GSTIN of Organisation:

Signature/date

Enclosed NEFT/ RTGS/IMPS No.______________________ Dated: ______________________

Drawn on ______________________________________ Dated: ______________________

Payable to “HOUSING AND URBAN DEVELOPMENT CORPORATION LTD”

A/c No 914430500000017, IFSC: SYNB0009144, Syndicate Bank, New Delhi
GSTN: 07AAACH0632A3ZD

*You may mention your GSTN to enable HSMI to raise an Invoice