Housing and Urban Development Corporation Ltd (HUDCO), a Government of India CPSE, under the Ministry of Housing and Urban Affairs (MoHUA), is a premier techno-financing Institution. Since its inception in 1970, HUDCO continues its mission improving access to the housing for all and providing sustainable infrastructure in human settlements by improving the living conditions of people at large. Apart from the financing operations, Hudco offers consultancy services, promotes research and studies and help propagate use of local building materials, cost-effective and innovative construction technologies. HUDCO is a unique Institution with its motto of “Profitability with Social Justice”.

**BACKGROUND AND THEMES OF THE AWARDS**

Improvement of the quality of urban environment has become a major priority for urban policy makers and city managers. HUDCO recognizes that it is necessary to encourage efforts in these areas and to motivate other City Governments and Parastatals to replicate such Best Practices in their own cities. As a step in this direction, HUDCO has instituted the Best Practices Awards in various categories of urban development. The award has seven theme areas. The entries for the awards can be sent under any of the related themes, and appropriate sub-theme.

**THEME I : URBAN GOVERNANCE**

**Sub-themes:** Urban management and administration, E-governance/ M-governance, Partnerships with civil society, Participatory budgeting and decision making, Human resources and leadership development, Decentralization/ Devolution of powers, Institutional reform, Transparency and accountability, Empowerment of Women, Innovative methods of collection of property tax/other tax/ bills, Municipal double entry pure accrual accounting & improved service delivery initiatives.

**THEME II : HOUSING, URBAN POVERTY & INFRASTRUCTURE**

**Sub-themes:** Affordable housing, Access to housing finance/credit, Slum and settlement upgrading and improvement, Application of environment friendly building materials, Cost effective urban housing including innovative, emerging and disaster resistant technologies in housing, Access to land/services for urban poor, Provision of basic services, Public - Private partnerships, Public - Private - Community partnerships & Community based capacity building/livelihood generation solutions.

**THEME III : URBAN TRANSPORT**

**Sub-themes:** Mass public transport, Environmentally friendly public transport, Traffic bottleneck reduction planning, GPS based initiatives for transport improvement, Urban transport planning, Parking solutions, Transit Oriented Development, Transit Corridor development & Last Mile connectivity.

**THEME IV : ENVIRONMENTAL MANAGEMENT, ENERGY CONSERVATION & GREEN BUILDING**

**Sub-themes:** Innovative pollution reduction measures at city level, Urban greening, Application of Environmentally friendly technologies at city/building level, Integrated assessment, monitoring and control, and “Green” accounting, Tangible measures for ecological sustainability at city/zone level, Energy conservation practices at building city level, Appropriate and cost effective building materials and construction technology, Green buildings and Green building indicators & Water conservation measures / Rain water harvesting at City/building level.

**THEME V : SANITATION**

**Sub-themes:** Solid Waste Management, Sewerage management, Cost effective/eco-friendly/ Innovative sanitation solutions & Waste to energy solutions.

**THEME VI : URBAN DESIGN & REGIONAL PLANNING, INNER CITY REVITALIZATION & CONSERVATION**

**Sub-themes:** Smart City solutions, Sustainable /inclusive city planning, Innovative Urban design/ New township designs, Innovative regional planning approaches, Urban renewal / Heritage conservation or retrofitting, Inner city renewal/revitalization & Accessibility improvement for differently abled/vulnerable groups.
**Sub-themes:** Increasing City Resilience, Civic awareness and preparedness, Contingency planning and early warning systems, Post disaster rehabilitation/ reconstruction, Risk assessment and zoning & Adapting Building bye-laws for disaster mitigation.

The Best Practice Awards includes a prize of Rs.1,00,000 (Rupees One Lakh each) for ten selected award winning Best Practices. Award winners will also receive a Commemorative Plaque along with certificate of recognition. The award is open to agencies working in the urban development sector such as Government Organizations/Departments or Parastatal Agencies, Cities, Local Bodies/Authorities or their Associations, Non-Governmental Organizations (NGOs), Community Based Organizations (CBOs), Private/Corporate Sector, Research & Academic Institutions, Public or Private Foundations.

The submission for the awards is to be made as per the reporting format, available at HUDCO website (www.hudco.org). The submissions should be made in English and should include a hard copy, accompanied by a soft copy sent by mail or through CD/ DVD. The softcopy should be in MS Word, (no pdfs) and also be accompanied by a PowerPoint presentation on the submission, highlighting the main features of the practice through text as well as high quality photographs (300dpi).

In addition, the following support materials can also be submitted:
- Articles appearing in newspapers, journals, newsletters or other publications.
- Standard format videos/ short films less than 10 minutes in length
- Photographs, graphic or promotional material/ brochures

The programme / policy/ project submitted should have been implemented in the last 3-5 years or have been completed recently. The Work nominated has to be in existence at present at par with results attained and the authenticity of the current stage of the Initiative should be well scripted.

Queries may be directed to Senior Fellow, CPD or Executive Director (Training), HSMI at the given email addresses or phone nos.

The award winning entries would be published for wider dissemination. Subsequently, the award winning entries may also be taken up by HUDCO’s HSMI team for detailed documentation and as reading material for different training programmes. Additional details, or physical verification of practice may be required, if sought by Jury.

For details please visit hudco website: www.hudco.org
HUDCO AWARDS FOR BEST PRACTICES

TO IMPROVE THE LIVING ENVIRONMENT

2019-20

REPORTING FORMAT
Please provide following information while submitting Best Practice

**Title of the Best Practice:**

**The Theme Applied For:**
- Urban Governances.
- Housing, Urban Poverty and Infrastructure.
- Urban Transport.
- Sanitation.
- Urban Design and regional Planning, Inner city Revitalization and Conservation
- Disaster preparedness, Mitigation and Rehabilitation

(Details about the sub-themes as indicated in the Brochure)

**The location of the Best Practice**
- a) Area ____________________________________________________________________________
- b) City/Town ___________________________ PIN ________________________
- c) State ____________________________________________________________________________

**Name of the Applicant organization:**
____________________________________________________________________________________

**Address of the Applicant organization:**
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Contact Person (Name & Mobile No.): ______________________________
Area/Region: _______________________________________________________________________
City/Town: ___________________________ Pin code ________________________
State: _____________________________________________________________________________
Phone: ___________________________ Fax ________________________
Email: ___________________________ Website ________________________
**Type of Organization:**

1. Government Organizations / Department or Parastatal Agencies
2. Municipal Organizations / Local Body/ Authority
3. Non Governmental Organizations (NGOs)
4. Community Based Organizations (CBOs)
5. Private/ Corporate Sector
6. Research / Academic Institutions
7. Public / Private Foundations

**Name of Nominating Agency:**

(If the submission is nominated by agency other than the Owner)

**Type of Nominating Agency:**

**Address of Nominating Agency**

Contact Person (Name & Mobile No.)
Area/Region:
City/Town: Pin code
State:
Phone: Fax
Email:
Website:

**Supporting Partners in the Best Practice (if any):**

Detail of Partners I:
Name:
Type of Organization:
Type of support:
Contact Person: (Name & Mobile No.)
Area/Region:
City/Town: Pin code
State:
Phone: Fax
Email:
Website:

Details of Partner II:
Details of Partner III:
**Financial Profile:**

Please fill up the details of the financial overview of the Annual Budget of the Best Practice for the past 3 to 5 years indicating contribution percentage and released amount from each Supporting partner with their name.

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**Main Focus of the Best Practice:**

a. 

b. 

c. (Kindly provide the key focus areas or main features of your Best Practice for which the recognition is appreciated)

**Present Status of the Practice Applied:**

______________________________

**Key dates:**

Please provide only relevant dates of the initiatives, significant in terms of achievement, performance and acknowledgment. And provide details in not more than five to six words corresponding to it.

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**About the Best Practice:**

Please describe in best possible ways with precise words under the following topics in this narratives section to describe your work. (Approximate 2000 words)

**SUMMARY:** About the Initiatives, its vision, role, participatory agencies, current scenario. (Approx. 150 words)
BACKGROUND:

Geographic area with approximate size of population, problems and issues of concern, which social group affected e.g. youths, women, ethnic minorities, etc. and in what ways? Situation before the initiative began. (Approx. 50 words)

ESTABLISHMENT OF PRIORITIES:

List the formulation of priorities based on issues and implementation. How the prioritization done and responsibility shared among groups involved and the targeted group. (Approx. 100 words)

MOBILISATION OF RESOURCES:

Describe all the Financial, Technical, Human resources utilized in the work and how they have been mobilized for the Initiatives. Key roles of the actors (groups, organizations and Institutions etc) involved in monitoring and accounting of these resources. (Approx. 100 words)

PROCESS:

Describe key hurdles comes in beginning of the initiatives and how they have been solved or ignored. How the people (men and women), communities, institutions participated in the work and were organized, how they have been motivated for participatory involvement in decision making, what were their response and inputs with respect to their basic needs. Give detail information of the Planning tools, methods and benchmarks used in assessment of the performance of work, who is using them and how often. (Approx. 450 words)

RESULT ACHIEVED:

Describe the realistic scenario of achievement of the work, to what extent it succeeds. What impact does it made both qualitative and quantitatively? Response of the targeted group or community and how they are benefitted. (Approx. 250 words)

Some of the assessment criteria are:-

- Improvement in the living conditions of the Community
- Change in the Involvement of the actors, organization and institutions. Capacity transformation of organization, targeted area or community and implementing agency.
- Changes in the local, national or regional, social, economic and environmental policies.
- Addressing and recognition of issues and constraints both at local, regional and state level.
- Changes and involvement of resources- Financial, Technical, Human from national level to local level
- Confidence built up in community, changes in behavioral attitude and responsibilities etc.
SUSTAINABILITY:
Describe how the work or initiative is responsive to various parameters of sustainability like social, economic, environmental, cultural and institutional in terms of their viability. (Approx. 100 words)

- **Financial** - Cost recovery, leveraging and utilization of resources etc.
- **Social and Economic** – Social and economic mobility, Gender equity, social inclusion
- **Cultural** – respect and awareness of heritage and behavioral pattern.
- **Environmental** – adoption of renewable resources (Air, water, Land, Energy etc.), implantation of sustainable practices in production and consumption patterns, demand specific and recycling process like composting etc.
- **Institutional** – Policies, Regulatory framework, practices, legislation, strategies from local to national level having potential for replication elsewhere. Decision making process effective in assigning clear roles and duties to participatory actors and agencies. Management system that helps in mobilization of financial, technical and human resources in an efficient, transparent and accountable way.

TRANSFERABILTY:
Describe how your work can be replicated and if the work is replicated already, please provide details of whom and how. Also if your work is a replication or modification of some other practices please indicate when and by whom. (Approx. 150 words)

LESSON LEARNED:
Describe what is the motivation behind your work? How the past experience learnt from other similar initiatives been incorporated in your work and how they help in overcoming hurdles and failure or formulation of new strategies, action plans & policies. Also mention what will be your suggestion to other if your practice be transferred to others or scaled up for remodeling. (Approx. 200 words)

REFERENCES: Please list down not more than 10 articles appearing in professional or other publications (including newspapers), focusing on the Best Practice. Please follow the sequence given below. Title of Article: Source (include author, publication title, volume/number, date, and page number(s)